



DATA ANALYST INTERN

COMPENSATION: Minimum Wage
HOURS / WEEK: 38-40; hours to be determined
START DATE: June 13, 2022
LENGTH OF INTERNSHIP: 10 Weeks

INTERNSHIP OPPORTUNITY

When you intern for AgileOne through the AppleOne **Intern-to-Dream**® program, you will join a team of forward thinkers in our 10-week innovative program that focuses on turning you into a leader in the workplace. We offer unique internal corporate & branch internships in addition to networking opportunities with our leading partners. Our internships come with hands-on projects, virtual workshops, career coaching, orientation, graduation & certification. Many of our past interns have gone on to secure positions with great companies and some have also joined the ActOne Group as internal employees. The AppleOne internship experience is second to none. When you intern with us, you become part of a family that will always be there to guide you throughout your career.

JOB DESCRIPTION

- Assistance with requests for non-standard reports and analysis for clients.
- Create reports for internal teams and/or external clients
- Collaborate with team members
- Structure data sets into usable informative information
- Other duties as necessary and assigned.

KEY QUALIFICATIONS:

- Very analytical
- Ability to handle multiple projects under tight deadlines.
- Work in a fast-paced work environment
- Provide timely feedback to supervisor regarding progress to communicated deadlines.

COMPUTER/SYSTEM SKILLS REQUIREMENTS:

- Familiar with Microsoft Office Applications
- Advanced Excel skills (pivot tables, v-lookups, charts, manipulating large data files).

TO PARTICIPATE IN APPLEONE'S INTERNSHIP PROGRAM, YOU MUST MEET THE FOLLOWING CRITERIA

- Applicants must be able to complete the 10-week internship program and attend orientation on Monday, June 13, 2022, and graduation on Friday, August 19, 2022.
- Accepting Seniors and Juniors; Senior interns preferred.
- Applicants must be actively enrolled in an accredited university or college.
- Applicants must be eligible to work in the United States without sponsorship by the company.